



**ANNE ARUNDEL COMMUNITY COLLEGE
NOTICE OF ACADEMIC DISHONESTY**

Student's name Sally Student

Datatel No. 123456 **Phone No.** 410-555-1234

Address 123 Main Street, Anywhere, MD 12345

Semester Fall **Year** 2012

Date of alleged incident 10/12/2012

Type of Violation (see definitions in Academic Integrity Policy). Check all applicable boxes.

Cheating	<input type="checkbox"/>
Plagiarism	<input checked="" type="checkbox"/>
Facilitation	<input type="checkbox"/>
Fabrication	<input type="checkbox"/>
Impersonation	<input type="checkbox"/>

Department Psychology

Course Name Introduction to Psychology **Course No.** PSY 111 **Sec.** 001

Instructor's Name Rachelle Tannenbaum **Phone No.** x2060

Chairperson's Name Matt Yeazel **Phone No.** x2061

Date the report is initially prepared by the instructor 10/24/2012

Date conference request is sent to the student by the instructor 10/24/2012

Description of alleged incident

On a paper, Sally copied significant portions of her work from various websites without attribution.

If alleged incident was witnessed by a college employee other than the instructor, give the name of the witness

n/a

Address of witness n/a

Phone no. of witness n/a

Name of supervisor (if applicable) n/a

Phone no. of supervisor n/a

Sanction imposed/recommended by the instructor (Note: If a numerical grade will be recorded, state specific grade to be imposed.): A grade of zero for the assignment.

(over)

Notice of Academic Dishonesty

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Please read each option carefully and select the appropriate one. Check only one box.

- 1) Student admits academic dishonesty and accepts the sanction. ☒
Next Step: The sanction will be imposed and the Notice will be put on file.
- 2) Student admits academic dishonesty and does not accept the sanction. ☐
Next Step: A hearing will be convened to determine the appropriateness of the recommended sanction. Regardless of the result, the Notice will be put on file.
- 3) Student denies academic dishonesty and accepts the sanction. ☐
Next Step: The sanction will be imposed and the Notice will be put on file.
- 4) Student denies academic dishonesty and does not accept the sanction. ☐
Next Step: A hearing will be convened to determine whether a violation of the Academic Honesty Policy has occurred and if so, whether the sanction is appropriate. Regardless of the result, the Notice will be put on file.
- 5) Student neither admits nor denies academic dishonesty, but does agree to accept the sanction imposed/recommended by the instructor. ☐
Next Step: The sanction will be imposed and the Notice will be put on file.
- 6) Student neither admits nor denies academic dishonesty, and does not agree to accept the sanction imposed/recommended by the instructor. ☐
Next Step: A hearing will be convened to determine whether a violation of the Academic Honesty Policy has occurred and if so, whether the sanction is appropriate. Regardless of the result, the Notice will be put on file.

Note: Regardless of your response, all Notices are on file in the Office for Learning for five (5) years after which they are expunged and shredded so that no documentation of academic dishonesty allegations would exist after the this period.

NG status assigned (if #2, #4, or #6 above is checked) ☐ Yes ☒ No

Note: If the student withdraws during a pending case of academic dishonesty, it can be considered a de facto admission of guilt. The W could be changed to the grade F.

Signature of Instructor Date

Signature of Student Date

Date the conference is held between instructor and student 10/28/2012

Date the report is sent to the College Representative* 10/28/2012

Date the report is received by the College Representative _____

STUDENTS PLEASE NOTE

A student who is found to have committed an act of academic dishonesty may be subject to disciplinary sanctions in addition to the academic sanction imposed by the instructor. Disciplinary sanctions may be applied in cases of repeat offenses or where academic dishonesty is determined to be serious enough for additional sanctions. These sanctions may include temporary suspension or expulsion from Anne Arundel Community College.

* Associate Vice President for Learning